



INDRAPRASTHA COLLEGE FOR WOMEN

(UNIVERSITY OF DELHI)



HOSTEL PROSPECTUS 2019-2020

HOSTEL ADMISSION SCHEDULE

SCHEDULE FOR LAST DATE OF SUBMISSION OF HOSTEL FORMS

For students admitted to College in the 1 st List	2 July 2019 by 12 noon
For students admitted to College in the 2 nd List	8 July 2019 by 12 noon
For students admitted to College in the 3 rd List	12 July 2019 by 12 noon
For students admitted to College in the 4 th List	18 July 2019 by 12 noon

SCHEDULE FOR DISPLAY OF LIST OF SELECTED CANDIDATES

Hostel Admission	Display of Admission Lists	Online fee Payment
1st List	9 July 2019	9, 10, 11* July 2019
2 nd List	13 July 2019	13, 14, 15* July 2019
3 rd List (subject to availability of seats)	18 July 2019	18, 19, 20* July 2019

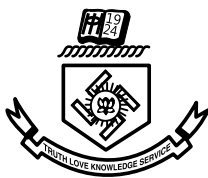
***Note:- On the last date of fee payment for each list the payment gateway on website will be disabled by 3 P.M.**

OTHER IMPORTANT DATES

Check In (carrying of hostel fee receipt is mandatory) (For I year students)	18 July 2019, Thursday, onwards 10:00 A.M. to 4:00 P. M.
College Orientation (Venue: College Auditorium)	20 July 2019, Saturday, 10:00 A.M.
Hostel Orientation (Venue: Auditorium)	20 July 2019, Saturday, 04:00 P.M.

CONTACT

Kalawati Gupta Hostel Hostel Office	31, Shamnath Marg, Civil Lines, Delhi 110054 011 - 23954086
Indraprastha College Women's Hostel Office	22A, Shamnath Marg, Civil Lines, Delhi 110054
Indraprastha College for Women Principal's Office	31, Shamnath Marg, Civil Lines, Delhi 110054 011 - 23962009
College Office	011 - 23954085
College Office Fax No.	011 - 23962009
Email ID	ipcw@ip.du.ac.in
College website	www.ipcollege.ac.in
University website	www.du.ac.in



COLLEGE ADMINISTRATION

Principal	Dr. Babli Moitra Saraf
Vice Principal	Dr. Rekha Sethi
Bursar	Ms. Sushma Neena Kumar
Administrative Officer	Mr. Dinesh Sundriyal

HOSTEL ADMINISTRATION

Warden	Discipline-in-Charge
Dr. Monica Madholia Nandi	Ms. Paulavi Das

RIGHT TO INFORMATION

Public Information Officer	Mr. Dinesh Sundriyal <i>Administrative Officer</i>
Appellate Authority	Dr. Babli Moitra Saraf <i>Principal</i>

INDRAPRASTHA COLLEGE WOMEN'S HOSTEL UNION

presents

HOUSE OF CHANEL

The Annual Guest Night 2019





Congratulations and welcome to the Hostels of IP College! The College has two hostels (with a total number of 450 seats) namely, the Kalawati Gupta Hostel on its campus, and the Indraprastha College Women's Hostel, across the road and opposite the main campus of IP College.

You have just taken your first step out of your homes into public space and community life. This signifies both freedom and responsibility. IP College runs the hostels on liberal principles, treating its residents as young adults and taking on board the concerns of safety and security of young women who wish to relocate themselves for higher education. Living here is about integration of diversity, not only of regions and identities but also of individual preferences and tastes.

Life in the hostels is a celebration of community life in an ambience of collegiality. It is also about becoming tough, facing the occasional discomfort and coming out strong and enabled to face a world which challenges our tolerance and endurance. The College encourages an Animal-Friendly campus and the hostel campus brims with the energy of dogs, cats, peacocks and other birds.

IP College is about you. You are at the centre of its vision – a vision which upholds the values of equality and harmony, while it continues to mainstream the marginalized, even as it pursues the goals of academic excellence. Your safety, security and comfort are the College's prime concerns while planning the activities of the hostels. Fire safety and other disaster management drills are conducted for students.

Admission to the hostels of the College is an enabling facility, and not a matter of right or entitlement. Please read the Prospectus thoroughly to familiarize yourselves with the rules and regulations of the hostels.

I wish you a memorable and enjoyable stay.

Principal

About the Hostels

1. Kalawati Gupta Hostel (KG)

The KG Hostel on the College campus was established in 1956 as part of the College's vision to impart quality education to young women. It was renovated and redesigned by the College in 2017 with all modern amenities, and was inaugurated on the occasion of Gandhi Jayanti celebrations in October 2017.



KG Hostel is centrally air-cooled and uses solar heaters for hot water. It has elevators and stairs for upper floors. There is 24 hours power back-up and running water. All the offices of the hostel are on the ground floor, which also has the Medical Room and the Dining Hall. The Dining Hall is also optimised as an Assembly Hall. The modern Kitchen is equipped with the latest kitchen fittings and appliances. There are 3 lush lawns within the hostel premises. The hostel is Wi-Fi enabled and has CCTV cameras. It also has a Laundromat which is operated by the students.

KG Hostel has large furnished rooms given on twin sharing basis. Every room has 2 beds with mattresses, 2 study tables with chairs, a book rack and 2 wardrobes. Study lights and plug sockets are provided. 8 rooms share a toilet block. The rooms for Persons with Disability (PwD) are located on the ground floor, adjacent to the residence of the Hostel Manager and Matron. The PwD toilet block is specially designed for disability access.

The Hostel has a Visitor's Lobby, a Library and a Recreation & Common Room as well as Luggage Deposit facilities. The IP College Visitor's Residence is also on the KG Hostel campus. Every floor has 2 kitchenettes with refrigerators, microwave ovens and facilities for snack cooking and a sink for dish-washing. There are hangout cubby holes for students to relax with friends. Additionally, there is a rich bird and animal life on the campus. There are 2 dogs on the KG Hostel campus, Sher and Cheetah (Sheru & Cheetu), well-loved and cared for, by the resident students and staff.

KG Hostel has a total of 280 seats out of which limited seats are available for 1st year students. The allocation in the hostels is as per the reservation policy applicable to Foreign Students, SC, ST, and PwD categories, as per norms of the University of Delhi. The available seats are distributed over all the academic programmes taught in the College. Admission is strictly on the basis of merit within each subject and category. PwD students are placed only in KG Hostel.

2. Indraprastha College Women's Hostel (IP Hostel)



The IP Hostel is situated across the road from the College on a separate campus. It was established in 2009 and has been renovated and refurbished in 2018.

IP Hostel is centrally air-cooled on the ground and 1st floor, and has AC rooms for 96 students on the 2nd and 3rd floors. It uses solar heaters for hot water. It has an elevator and stairs for the upper floors. There is 24 hours power back-up and running water. All the offices of the Hostel are on the ground floor, which also has the Medical Room, the Dining Hall, and a large Common Room and Assembly area. The Hostel is Wi-Fi enabled and has CCTV cameras. It also has a Laundromat which is operated by the students. Every floor has a refrigerator, microwave oven and facilities for snack cooking and a sink for dish-washing.

IP Hostel has large furnished rooms given on twin sharing basis. Every room has 2 beds with mattresses, 2 study tables with chairs, a book rack and 2 wardrobes. Study lights and plug sockets are provided. There is a toilet block for every cluster of rooms.

The Hostel has a Visitor's Lobby on the ground floor and there is a strolling area around the building in the campus. The IP College Visiting Scholar Residence is also on the hostel campus.

IP Hostel has a total of 170 seats out of which limited seats are available for 1st year students. The allocation in the hostels is as per the reservation policy applicable to Foreign Students, SC and ST categories, as per norms of the University of Delhi. The available seats are distributed over all the academic programmes taught in the College. Admission is strictly on the basis of merit within each subject and category. The College has also provided for allocation to students on considerations of distress, remote and conflict areas.

1. Hostel Admission

A Limited number of seats are available for new entrants this year. Hostel admission is available only to students who are already admitted in the academic courses of the College and from outside Delhi. Students from the NCR will be considered only in case of vacancies. There is no provision to give a hostel seat to a local student.

- The available seats are distributed over all the subjects.
- Admission is strictly on the basis of merit within each subject and category.
- The College reserves the right to allocate a hostel seat to a student in either of its hostels as per availability, even though student preference is invited.
- PwD candidates are accommodated in the KG Hostel only.

Documents required at the time of filling the Hostel Admission forms:

Form A (for Student)	Form B1 (for Father)	Form B2 (for Mother)	Form C (for Local Guardian)
Copy of the College fee receipt			
Proof of Residence • Self-attested copy of the Aadhar Card/ Ration Card/ Passport/ Voter's ID Card • Affidavit (only in the absence of the above documents)	Proof of Residence • Self-attested copy of the Aadhar Card/ Ration Card/ Passport/ Voter's ID Card • Affidavit (only in the absence of the above documents)	Proof of Residence • Self-attested copy of the Aadhar Card/ Ration Card/ Passport/ Voter's ID Card • Affidavit (only in the absence of the above documents)	Proof of Residence (includes Delhi-NCR) • Self-attested copy of the Aadhar Card / Ration Card / Passport / Voter's ID Card • Affidavit (only in the absence of the above documents)
Two copies of the candidate's photograph pasted on the Form A and Student ID card on the given spaces.	One photograph pasted on the form	One photograph pasted on the form.	One photograph pasted on the form.
Identity Card Proforma, duly filled in Hindi and English			
Medical Fitness Certificate (Appendix A)			

For Admission of Foreign Nationals:

- Self-attested photocopy of Passport
- Details of the contact person from the relevant Embassy/ High Commission/ any other sponsoring organisation, such as ICCR, etc.
- Copy of sponsor letter from any other organisation viz. ICCR, etc.

Admission to the Hostel in Subsequent Semesters:

Admission to the Hostel in subsequent semesters is not automatic and is subject to the following conditions:

- Students should have passed all papers of the previous semester.
- They should have maintained a cumulative attendance of 75% in the entire year.
- There should be no disciplinary action or any other proceedings against them.
- There should be no breach of Hostel Policy, Rules and Regulations. (Refer to 'Rules' in the next section)
- Prescribed Application Form for re-admission is to be filled every semester.
- An updated declaration regarding the medical condition of the student must be submitted every semester.
- All admissions will be subject to the recommendation of the Warden, and approval of the Principal.
- Those admitted under Sports quota should submit records of participation in events, and attendance in the relevant sports activity.
- **Students arriving later than 3 days to the hostel in the academic session will lose their seat to a wait-listed candidate.**



2. Rules

General Discipline

1. **RAGGING IN ANY FORM IS STRICTLY PROHIBITED**
2. Consumption of liquor, drugs and tobacco is strictly prohibited. Action will be taken against any student found indulging in these activities and those present in gatherings where such activities take place.
3. Resident students found forging signatures of parents/local guardian/fellow students will be subject to strict disciplinary action.
4. Resident students are not allowed to take up any full time/part time employment or enroll for any course without prior permission of the College.
5. **With prior information and permission of the Principal, students may attend coaching classes, only outside of class hours and academic programmes of the department/College. The college will not be responsible for the safety and security of such students.**
6. Any act of vandalism / soiling of the toilets / common areas / loss of keys (of rooms/ cupboards) and locks etc., will attract individual / collective fines, including recovery from Caution Money followed by other disciplinary action if deemed necessary.
7. All damages caused by vandalism and breach of discipline will be charged to the students, individually or collectively, and may include forfeiture of the Caution Money.
8. Resident students will be issued Hostel Photo Identity Cards. This card has to be shown to the hostel gatekeeper to enter the hostel. Residents are required to retain and carry this card with them at all times.
9. Residents are required to mark their presence in the hostel biometrically.
10. A sum of Rs. 250/- will be charged for the loss of the hostel identity card.
11. Residents are expected to dress in a manner appropriate to a shared workplace, in spaces so defined i.e. the dining hall, visitors' lounge and other common spaces in the hostel.
12. Resident students are advised not to bring expensive jewellery and other items or keep large sums of money in their rooms. Hostel authorities will not be responsible for any loss/theft.
13. All residents are required to participate in the safety drills conducted in the hostel from time to time.

Hostel Attendance Rules

1. Resident students are expected to be present in the hostel on the first day and the last day of each semester.
2. It is mandatory for students to maintain the minimum required attendance (75%) failing which, admission to the hostel in the subsequent semesters will be denied. Attendance in all assessment related tasks is compulsory.
3. All resident students must be present in the hostel by 8:00 p.m. and register their presence through biometric unless they are on approved leave. No resident is allowed to be absent from the hostel after 8:00 p.m. without valid prior permission. Any unexplained or unauthorised absence from the hostel after 8.00 p.m. will be subject to disciplinary action.
4. The College permits food delivery to the Hostel upto 11 pm.
5. Residents of K.G. Hostel are permitted to stroll **only in the College quadrangle** upto 11:00 p.m. Loitering in other spaces will attract disciplinary action.
6. Residents of IP Hostel are permitted to stroll within the hostel premises upto 11:00 p.m.

Leave from Hostel

Residents may avail of the following types of leaves:

Leave to visit LG	Weekends (Saturdays and Sundays) Gazetted Holidays and four times a month during weekdays.
Late Night Leave (upto 10:30 p.m.)	Weekends (Saturdays and Sundays) Gazetted Holidays and four times a month during weekdays.
Home Leave	During breaks/ for special purposes
Day-scholar Leave	For valid reasons with prior approval

There is no provision whatsoever, to convert the approved Late Night Leave into any other kind of leave.

How to Apply for Leave

1. A resident will be permitted to avail of day scholar status **two weeks in an academic year, subject to request from parents.**
2. Application for any kind of leave has to be submitted **atleast 24 hours in advance** in the prescribed proforma. Residents can proceed on

leave only after ensuring that leave is duly sanctioned by the Warden. Prior letter of request is to be furnished from parents in case of home leave / leave for special purposes. Only the **declared Email id of the parents/ LG** will be valid for such request.

3. Residents are required to sign in **the appropriate register (Late night/LG leave/Home leave)** before proceeding on any kind of leave and on their return. Any resident found leaving or entering the hostel without signing the register is liable to disciplinary action.
4. A student who does not sign-in after availing of 'late night' or any other kind of overnight leave will be deemed as absent from the hostel, and will be subject to disciplinary action.
5. Each student will be issued a leave booklet for sanction of all kinds of leave. A sum of Rs. 200/- will be charged for the loss of the leave booklet
6. Any leave applied for and sanctioned has to be entered in the leave booklet to be signed by the Parent / LG and counter signed by the Hostel Manager / Warden.
7. The Local Guardian is required to be available on the contact number provided to the College and any change in contact details of the parents and LG should be intimated to the College immediately
8. **The College/Hostel will not be responsible for the whereabouts, safety and security of the resident, once she steps out of the Hostel.**

Vacating the Hostel

1. **Students have to vacate the hostel on the day after the completion of their semester examination in May-June. Since the Academic Calendar and the Examination Time Table are notified well in advance, students are required to book their tickets for travel as soon as their exam schedule is notified. Under no circumstances will be permitted to extend their stay after the exam is over.**
2. The student must inform the Hostel Warden/Manager/Matron the date and time of vacating the room, as soon as they have booked their tickets to their hometown.
3. **The College is not in a position to accommodate any student in the Hostel when it closes for vacations, and all such students will be required to make their own arrangements for stay.**
4. **On vacating the room during every break, the student must ensure that the room is handed over with all accessories. Any loss of keys, locks etc. will be charged to their Caution Money.**

- 5. Students planning to sit for Entrance Examinations in Delhi centres are advised to inform their Local Guardians and/or make their individual stay arrangements, as the hostel will close as soon as their University examination is over.**

ROOMS

- The resident is responsible for the care and maintenance of the room and furniture provided to her, including locks and latches. Residents are expected to keep their rooms and surroundings tidy and to refrain from defacing the walls. No additional nails / pictures are to be fixed on the walls or cupboard.
- Any act of vandalism will be subject to strict punitive action. Students are strictly advised to restore original furniture arrangements, when vacating the room at any point during Hostel stay. The student must leave the room neat, clean and tidy and with all waste disposed.
- Rooms are subject to check by the College/Hostel authorities at any time.
- Lights, fans and AC's should be switched off while leaving the rooms.
- Residents are expected to maintain silence in the rooms and the corridors. Every student is expected to be in her room and maintain silence after 11:00 p.m.
- Cooking or ironing is not allowed inside the room. Use of any electrical gadgets (such as room heaters, coolers, irons and electric kettles etc.) is strictly prohibited.

Residents should ensure that they do not indulge in any activity in the room that causes disturbance to roommates or other residents.

MESS

- Meal timings should be strictly adhered to. Meals will not be provided before or after the fixed timings.
- Wastage of food is strictly forbidden and is punishable with a minimum fine of Rs. 300/- per meal.
- Packed lunch facility, in special circumstances only, is available on prior request to the Hostel Manager.
- Residents planning to eat out should indicate this 24 hours in advance in a register kept for this purpose.

- Residents are expected to have their meals in the dining room. Sick residents may be allowed to have their meal in their rooms only with the prior permission of the Hostel Manager.
- Residents are expected to clear up their places after meals.

COMMON ROOM

- The Common Room is for the exclusive use of residents.
- The T.V. will be switched off and the room will be locked at 11 p.m.
- Furniture should not be moved out of the Common Room to any other place in the hostel. A fine of Rs. 200/- will be imposed for violations.
- All common areas, including corridors, should be kept clean and litter-free. Any violation of this rule will invite penalty.

MEDICAL

- The resident should have compatibility for community living.
- Students suffering from any chronic illness are advised home-care.
- Residents must have the required immunization.
- Any major or minor illness should be reported immediately to the authorities.
- Residents must have their complete medical files with them during their stay in the hostel.
- In case of a medical emergency, the student will be admitted to the nearest available medical facility for which the cost will be borne by the student. The LG / parents are required to take charge of the patient thereafter, on urgent basis.

FOREIGN STUDENTS

- All hostel rules are applicable to foreign students.
- Where there is no Local Guardian, the respective Embassy / High Commission will be contacted in case of emergencies, including medical conditions requiring hospitalization.
- The College is not in a position to accommodate any Foreign Student when it closes during the summer vacations.

VISITORS AND GUESTS

Resident students may receive visitors between 4:30 p.m. and 7:30 p.m. on all days, and between 11:00 a.m. and 7:30 p.m. on Sundays and other holidays.

- Visitors are to leave their vehicles outside the College gate, except when they have to collect or deposit heavy luggage. In such cases they are required to register the vehicle at the College/Hostel gate post.
- Visitors must sign in the register available with the Chowkidar at the hostel gate, during every visit.
- Students are not to loiter at or around the College gate with their visitors, but avail of the seating/strolling spaces in the college.
- No visitors are allowed to enter the hostel except during visiting hours.
- No visitors (including parents) will be allowed the use of any type of camera or filming equipment in the hostel without prior permission of the Warden.
- The hostel administration reserves the right to deny entry into the Hostel Visitors' Lobby to any visitor who fails to prove his/ her identity or provide valid reasons for visiting the hostel.
- Mothers and sisters are permitted to stay in the hostel Visitors' Residences for a maximum of three days with prior permission of the warden.
- Guest charges (to be paid in advance) are Rs. 2000/- per day per head which is inclusive of 4 meals.
- Guests are required to show their official identity document and sign in a register (maintained for this purpose) on arrival and departure.
- Guests will have their meals in the designated area of the dining hall
- All guests are required to abide by the rules of the hostel.
- The Warden reserves the right to refuse permission or terminate the stay of any guest, at any time without prior notice.

HOSTEL COMMITTEE

The Hostel Committee is a consultative committee consisting of faculty members, appointed by the College Staff Council, to assist the Principal and the Warden in the administration of the hostel.

The Hostel Manager and Matrons will be Special Invitees on the Hostel Committee. The hostels have elected Unions of students, who assist in the running of the hostel and represent the students interest to the hostel committee.

Academic Calendar For 2019-2020

SEMESTER I/III/V/VII	
Classes Begin	20 th July, 2019 (Saturday)
Mid Semester Break	7 th October, 2019 (Monday) to 13 th October, 2019 (Sunday) Note: Dusshera on 8.10.2019 (Tuesday)
Classes begin after Mid-Semester Break	14 th October, 2019 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations Begin	16 th November, 2019 (Saturday)
Theory Examinations Begin	30 th November, 2019 (Saturday)
Winter Break	17 th December, 2019 (Tuesday) to 31 st December, 2019 (Tuesday)
Semester II/IV/VI/VIII	
Classes Begin	1 st January, 2020 (Wednesday)
Mid-Semester Break	9 th March, 2020 (Monday) to 15 th March, 2020 (Sunday) Note: Holi on 10.03.2020 (Tuesday)
Classes begin after Mid-Semester Break	16 th March, 2020 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations Begin	28 th April, 2020 (Tuesday)
Theory Examination Begin	11 th May, 2020 (Monday)
Summer Vacations	26 th May, 2020 (Tuesday) to 19 th July, 2020 (Sunday)

Note: The calendar issued by the University will be strictly followed. Students are advised to ensure their attendance in class as per the given calendar.

Students have to vacate the hostel on the day after the completion of their semester examination in May-June 2020.

The hostel will be closed during the summer break for maintenance and other works.

Hostel Fee Structure 2019-20

Fees are charged under the following heads of expenditure:

		Year I	Year II to III
A Caution Money (One time refundable)		8000	
Photo Identity Card Fee		100	
B Annual Charges			
(i)	Admission Fee	100	100
(ii)	Establishment	15000	15000
(iii)	Room Charges	9600	9600
(iv)	Electricity	14000	14000
(v)	Water	5000	5000
(vi)	Repairs	4000	4000
(vii)	Furniture & Fixture	3000	3000
(viii)	Kitchen Equipment	1500	1500
(vix)	Telephone	200	200
(x)	Stationery	300	300
(xi)	T.V.	200	200
(xii)	Garden	500	500
(xiii)	Contingencies	1000	1000
(xiv)	Hostel Union Subscription	500	500
(xv)	Hostel Development Fee	5000	5000
(xvi)	Hostel Newsletter	200	200
(xvii)	Watch and Ward (for extra security guards)	5500	5500
(xviii)	Laundry	3600	3600
(xix)	Reading Room/Magazines etc.	200	200
(xx)	Sports/Recreation etc.	500	500
C Mess Charges			
Meals @ Rs. 5800 p.m. x 11 months		63800	63800
Mess Maintenance		14300	14300
Grand Total (A+B+C)		157100	149000

Note: A.C. Rooms are available in I.P. Hostel at an additional payment of ₹ 20,000/- per semester.

Fees are to be paid at the beginning of each Semester as follows:

Semester I	Rs. 82,650/-
Semester II-VI (New Admission)	Rs. 82,650/-
Semester II-VI (Re-admission)	Rs. 74,550/-

Foreign students are required to pay an additional sum of US \$100 at the time of hostel admission.

Note:

- (a) Mess fee for 11 months will be charged from all residents. Delay in payment will lead to a fine of Rs. 50/- per day.
- (b) Fee must be paid online at college website <http://www.ipcollege.ac.in> as per the notified schedule.
- (c) The College reserves the right to increase the fee at any time, if it is deemed necessary.
- (d) Caution Money/ Security deposit is refundable upto 31st March of the financial year in which the student passes out or leaves the hostel.

Refund of Hostel Fee

If a student leaves the hostel within three days of admission, the annual charges will be refunded in full (except the admission fee). If she leaves after that, but before 31st July, a sum of Rs. 1000/- will be deducted. Subsequently, the annual charges will not be refunded; only the relevant mess charges and caution money will be returned.

Refund will be made online on the basis of a formal application to the Principal, signed by the parent and forwarded by the Warden, for withdrawal of the student from the Hostel. The Resident will provide her bank details online at the time of fee payment for Hostel.

Anti Ragging Ordinance

It is mandatory to submit Anti-Ragging affidavit online at website:<http://www.antiragging.in/www.amanmovement.org> The College, as well as the University, takes a very serious view of the practice of ragging. Students found indulging in ragging can be punished by expulsion from the College/Hostel. The University Ordinance XV-C is reproduced below for your information.

PROHIBITION OF AND PUNISHMENT FOR RAGGING

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which
 - (a) involve physical assault or threat to use of physical force;
 - (b) violate the status, dignity and honour of women students;
 - (c) violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) expose students to ridicule and contempt and affect their self-esteem;
 - (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal of a College, the Head of the Department of an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or the Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6), or a determination by the relevant authority under clause (7), disclosing the occurrence of ragging incidents described in clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study in a college, departmental examination for one or more years, or that the result of the student or students concerned in the examination or examination in which they appeared be cancelled.
11. In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance, appropriate action under statute 15 for withdrawal of degrees conferred by the University shall be initiated.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging, will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.
14. **It is mandatory to fill the Anti-Ragging undertaking online at website:
<http://www.antiragging.in>
<http://www.amanmovement.org>**

UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015.

Internal Complaints Committee (ICC)

As per the direction of UGC and University of Delhi, the College ICC is constituted as follows:

1. Dr. Meena Bhargava, Presiding Officer
2. Dr. Surabhika Maheshwari, Teacher Member
3. Cordinator, WDC, Teacher Member
4. Ms. Gouri Kiraula, Non-Teaching Member
5. Mr. Rajendra Bhatt, Non-Teaching Member
6. Ms. Madhubala, Member, NGO
7. President, Student Union, Student Member
8. President, Hostel Union, Student Member
9. President, WDC, Student Member

Smoke Free Zone Announcement

Delhi University partners with Delhi Police and World Lung Foundation- South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in our college.



HANEL
Night 2019





Price : ₹ 250/-